

To: Alisha Cederberg, Russ Panico, Amy Louallen, Coty Dunten, Don Benthin, Rick Ives

From: Erin Macioce

Date: June 24, 2019

Re: Drug and Alcohol Abuse Prevention Plan Annual Review Minutes

*Present:* Cederberg, Panico, Louallen, Macioce, Benthin, Ives, Dunten

*Absent:*

Call to Order at 10:03AM

**Approval of Minutes from 2018 Meeting**

Approved minutes from June 20, 2018 were approved as submitted.

Adding Department of Education Cover Letter as signature location.

**Information Sharing/Updates**

Nothing new to report

**Business**

***DAAPP Statistics***

* Fiscal Year (7/1/2018-6/30/2019)

No infractions

***DAAPP Awareness and Education Activities***

* Continued use of business card information items relating to drug/alcohol abuse and services
* September 4-Cougar Kick-off, 10am-5pm, TTC Student Commons, AWH Lobby
* October 10-Wellness Expo, 10am-2pm, TTC Student Commons
* November 7-Alcohol and Drug Abuse Prevention, 11am-12pm, TTC 4230
* January 7-Cougar Kick-off: Winter Edition, 10am-2pm, TTC Student Commons, AWH Lobby
* March 13 -Alcohol and Drug Abuse Preventions, 11am-12:00pm, TTC 4230
* Comprehensive campaign about the harms of all types of tobacco products

***Notification of DAAPP Policy***

Disclosure of the DAAPP policy continues to be sent via email twice a semester and given to all new employees. DAAPP is available in its current version online.

***Review/Changes to current DAAPP policy***

* To be reflected in the 20120 DAAPP policy
	+ Update cover page from 2019 to 2020
	+ Guardian to replace Helpnet for Employee Assistance Program.
	+ Addendum attached regarding the alcohol policy with Bronson Healthy Living campus.
	+ Reviewed and updated all local resources to correct contact information and offerings

**Wrap-up**

* Adding Administrative Assistant to group

**Next Meeting**

June 2020

Meeting Adjourned at 2:25 PM